Job Title: Block Coordinator

Purpose of Job: Work in a project on “Strengthening People’s Participation through Micro Planning, Baseline Survey, Gap Analysis and Comprehensive Action Plan of Mining Affected Gram Panchayats of Sundargarh district in Odisha” through community and people’s mobilization, socio economic survey, capacity building and engaging communities with local government, training of elected officials (PRI Members) on local governance, planning, budgeting and closely work with local government, block and district administration and the District Mineral Foundation, Sundargarh.

Main Duties and Responsibilities:

- Working as block coordinator in the remote tribal area communities, local government and block administration.
- Conduct the designed project activities with the tools, methods and approaches for micro planning and training of communities, elected (PRI) and government officials.
- Mobilise communities at the village level, village level development plan, training of communities, PRIs and government officials on DMF, local governance, planning, budgeting and development.
- Contributing to the project activities as and when required

Essential Knowledge, Qualifications and Experience:

- A degree and post-graduate degree in Social Work/Economics/Political Science
- Knowledge on community mobilisation, rural local governance, public schemes, panchayatiraj, PESA and micro planning in remote tribal areas
- Minimum 3-5 years experience in field and working with multiple stakeholders and produce desired time bound results

Skills/Abilities:

- Strong interpersonal skills and cultural awareness
- Skill on community mobilization, PRA tools and engage government stakeholders
- Good presentation and networking skills
- Ability and willingness to work on remote tribal areas
- Ability to produce time bound desired results as per project plan, monitoring the team and guide

Desirable:

- Previous experience in micro planning, understand government schemes, community mobilization and empowerment
- Experience in producing outputs in a short period of time and for different audiences
- Fluency in a language other than English (Oriya, English, Hindi and local)
- Experience of editing and writing reports

Remuneration: The remuneration will remain between 16000-20000 INR per month consolidated with the applicants’ ability and experience.

How to Apply: Candidates are strongly recommended to read the Job Profile carefully before applying. Please send your updated CV with covering letter to careerysd@gmail.com latest by 25 February, 2020 along with 2 professional references. The selected candidate would be required to join immediately. Only shortlisted candidate will be contacted. For more details on Youth for Social Development, please visit: www.ysdindia.org/career